

Changing your details

If you want to change any of your details on the site, this is how you do it:

1. Log in
2. Go to 'ADMIN > Profile'
3. All your details here are displayed in a series of boxes. At the top-right of each box is the word 'edit'. Choose the box which contains the details you want to change and click on the word 'edit'
4. In the box which appears, alter the information as appropriate and then click 'OK'.
5. Note that some information can be viewed but not altered. If you wish to change any of this please contact the church office.